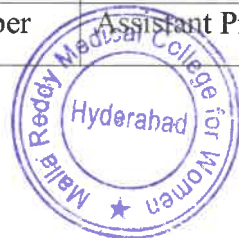


Library Advisory Committee

Library Advisory Committee is reconstituted with the following members with effect from 05.08.2022

| S.NO | Name | Designation | Department |
|------|-----------------------|-----------------------|--|
| 1 | Dr S Sreelatha | Chairperson | Dean |
| 2 | Dr M Narayana Reddy | Member Coordinator | Professor& HOD of Forensic Medicine |
| 3 | Dr Hari Anupama | Member | Professor& HOD of OBGY |
| 4 | Dr A Vijayalakshmi | Member | Professor& HOD of Biochemistry |
| 5 | Dr B Shashidhar Reddy | Member | Professor& HOD of General Surgery |
| 6 | Dr R Nagamani | Member | Professor& HOD of General Medicine |
| 7 | Dr P Sarguna | Member | Professor& HOD of Microbiology |
| 8 | Dr P. Harsha | Member | Associate Professor of Biochemistry |
| 9 | Mr K Prashanth | Member | Assistant Professor of Physiology |



S. Sreelatha

PRINCIPAL/DEAN

Principal / Dean
Malla Reddy Medical College for Women

Policy:

- To ensure that the library is furnished with all necessary infrastructure conducive for undergraduates, post graduates and research activity. Library should have adequate facilities, which excel in meeting the needs of each department and learner.
- To monitor the supply, flow and issue of text books, journals and E library
- To be in coordination with various publishing agencies to know the publication of books
- To coordinate with the HODs and Deans for collection of data of various events occurring throughout the year including the academic, curricular and extra-curricular ones and photos for annual Reports, Magazine and albums of every batch students along with their respective faculty members

Procedure:

The committee should thoroughly evaluate the inputs of various departments under learner and advanced learner centred perceptive.

The committee should provide innovative infrastructure facilities, which further enhance existing academic ambience.

The committee shall identify the future needs of the library

Practice:

This committee should meet once in 2 months and submit reports with necessary recommendations to the Dean.

Improvements in the library services:

New books/journals subscribed and their value:

Maintain E Library with the requisite number of nodes, adequate wifi

Submit compliance Checklist of library to IQAC

Accountability:

The committee is accountable to conduct required numbers of meetings, maintain notification, conduct meetings, record minutes, send copy for information to the concerned Deans and Chairman-IQAC

submit the budget and resources needs to the concerned Associate Deans and Chairman-
IQAC

Submit annual calendar of events of the committee to the concerned Deans and Chairman-
IQAC

All the planned activities / events to be reflected in institutional annual calendar of events

Plan and conduct auditing regularly, monitor the job charts of the library staff

Strictly adhere to the schedule and implement the events as planned if not conducted shall
explain the justifiable reasons to the Associate Deans

Guidelines :

The committee shall meet every 3 months with all the HODs and Deans to oversee the
number of books and journals needed

To arrange for sale of text books to new batches at subsidised rates

To discuss and formulate new rules and regulations for the issue of books to students, faculty
and departments

Key Result Area:

Introducing RFID Inlay tags for library books

To increase the library working hours

To improve drinking water facility.

To increase the number of computers and provide audio visual room.

To prepare library information booklet.

Increase in the number of textbooks

Book Exhibitions to be held

Book Talks to be conducted.

Best user to be identified and rewarded.

24 hours study room to be maintained and monitored

Effective usage of library by the students, PGs and Faculty